

BSW Field Practicum Significant Dates - Winter 2025

Tuesday, January 7 – Wednesday, April 9, 2025

Week 1	Monday - Friday Jan. 6 - 10	<p>Students begin field practicum. The dates for the Winter term are January 7th to April 9th, 2025. While the first day of class for the term is technically Tuesday, January 7th, students can start their practicum on Monday, January 6th, if that works better for the students, field instructor, and the agency.</p> <p>Students are normally scheduled to be in practicum for FOUR (4) days per week. Students determine practicum schedule in consultation with their field instructor/agency mentor. Students are required to complete a <u>minimum</u> of 350 hours in practicum over a <u>minimum</u> of 11 weeks.</p> <p>Student Self-Assessment form is DUE at the end of Week 1 – this form is completed by the Student and submitted to the Field Instructor/Agency Mentor <u>prior</u> to first field instruction session.</p> <p style="background-color: yellow;">If students have a later start date, please adjust due dates for the various requirements listed below accordingly.</p>
<p>Forms to complete and where to locate them: Student Self-Assessment – Retrieve form from BSW Field Education website page Learning Contract – Completed by student in IPT (Internship Placement Tracking) Database Midterm Reflection – Retrieve form from BSW Field Education website page Midterm Evaluation – Completed by field instructor in IPT database Final Evaluation – Completed by field instructor in IPT database Student's Evaluation of the Field Practicum - Completed by student in IPT database Field Instructor's Evaluation of the Field Practicum - Completed by field instructor in IPT database</p>		
Due Dates for Practicum Documentation		
Week 2	Monday - Friday Jan. 13 - 17	<p>Learning Contract is DUE at the end of Week 2 – completed in IPT</p> <p style="background-color: yellow;">Completed by the Student in IPT in consultation with Field Instructor/Agency Mentor. Students are strongly encouraged to add personal learning goals to the learning contract.</p>
Week 3	Monday - Friday Jan. 20 - 24	The first peer consultation group meetings will take place virtually on Wednesday, January 22nd . Students will attend their assigned group from 6:00-7:00 PM or 7:15-8:15 PM.
Week 4	Monday - Friday Jan. 27 - 31	
Week 5	Monday - Friday Feb. 3 - 7	Midterm Reflection is DUE at the end of Week 5 – this form is completed by the Student and submitted to Field Instructor/Agency Mentor <u>one week prior</u> to midterm evaluation meeting.
Week 6	Monday - Friday Feb. 10 - 14	<p>Midterm Meeting and Evaluation is DUE – Submitted by Field Instructor Due at the end of week 6. Completed in IPT by Field Instructor.</p> <p>PLEASE NOTE: Students in field DO NOT observe the University Midterm Break.</p>
Week 7	Monday - Friday Feb. 17 - 21	
Week 8	Monday - Friday Feb. 24 - 28	<p>Earliest Possible Date to Finish Practicum Students must spend a <u>minimum of 11 weeks</u> in practicum even if they have already completed the 350 hours. The earliest possible date to finish (provided no days are missed) is the fourth day in practicum during the 11th week. For example: If the first day of practicum is Monday, January 6th, the earliest possible date to finish is Friday, March 21st. This end date only applies if the student has met ALL requirements of practicum including completion of 1) at least 11 weeks and a minimum of 350 practicum hours at the agency and 2) the final evaluation is completed and signed by both student and field instructor(s) and agency mentor (if applicable).</p>
Week 9	Monday - Friday March 3 - 7	
Week 10	Monday - Friday March 10 - 14	
Week 11	Monday - Friday March 17 - 21	
Week 12	Monday - Friday March 24 - 28	
Week 13	Monday - Friday March 31 - April 4	<p>End of practicum, but only if all practicum requirements and a minimum of 350 hours are satisfactorily completed.</p> <p>Final Evaluation is DUE – Submitted by Field Instructor</p> <ul style="list-style-type: none"> • Due at completion of the practicum. • Completed in IPT by Field Instructor, then read and signed by the Student

Other Evaluation Forms for completion once practicum is complete.

**Student Evaluation of Field Practicum &
Field Instructor Evaluation of Field Practicum**

Completed in IPT following the end of the practicum.

Weeks ONE through SIX					Week Seven onward				
Monday	Jan	6	Week 1		Monday	Feb	17	Week 7	
Tuesday	Jan	7	Week 1		Tuesday	Feb	18	Week 7	
Wednesday	Jan	8	Week 1		Wednesday	Feb	19	Week 7	
Thursday	Jan	9	Week 1		Thursday	Feb	20	Week 7	
Friday	Jan	10	Week 1	Student Self-Assessment Due	Friday	Feb	21	Week 7	
Saturday	Jan	11	Week 1		Saturday	Feb	22	Week 7	
Sunday	Jan	12	Week 1		Sunday	Feb	23	Week 7	
Monday	Jan	13	Week 2		Monday	Feb	24	Week 8	
Tuesday	Jan	14	Week 2		Tuesday	Feb	25	Week 8	
Wednesday	Jan	15	Week 2		Wednesday	Feb	26	Week 8	
Thursday	Jan	16	Week 2		Thursday	Feb	27	Week 8	
Friday	Jan	17	Week 2	LC Due	Friday	Feb	28	Week 8	
Saturday	Jan	18	Week 2		Saturday	March	1	Week 8	
Sunday	Jan	19	Week 2		Sunday	March	2	Week 8	
Monday	Jan	20	Week 3		Monday	March	3	Week 9	
Tuesday	Jan	21	Week 3		Tuesday	March	4	Week 9	
Wednesday	Jan	22	Week 3	Peer consultation	Wednesday	March	5	Week 9	
Thursday	Jan	23	Week 3		Thursday	March	6	Week 9	
Friday	Jan	24	Week 3		Friday	March	7	Week 9	
Saturday	Jan	25	Week 3		Saturday	March	8	Week 9	
Sunday	Jan	26	Week 3		Sunday	March	9	Week 9	
Monday	Jan	27	Week 4		Monday	March	10	Week 10	
Tuesday	Jan	28	Week 4		Tuesday	March	11	Week 10	
Wednesday	Jan	29	Week 4		Wednesday	March	12	Week 10	
Thursday	Jan	30	Week 4		Thursday	March	13	Week 10	
Friday	Jan	31	Week 4		Friday	March	14	Week 10	
Saturday	Feb	1	Week 4		Saturday	March	15	Week 10	
Sunday	Feb	2	Week 4		Sunday	March	16	Week 10	
Monday	Feb	3	Week 5		Monday	March	17	Week 11	
Tuesday	Feb	4	Week 5		Tuesday	March	18	Week 11	
Wednesday	Feb	5	Week 5		Wednesday	March	19	Week 11	
Thursday	Feb	6	Week 5		Thursday	March	20	Week 11	
Friday	Feb	7	Week 5	MT Reflection Due	Friday	March	21	Week 11	Earliest Possible Finish if starting Jan 6th
Saturday	Feb	8	Week 5		Saturday	March	22	Week 11	
Sunday	Feb	9	Week 5		Sunday	March	23	Week 11	
Monday	Feb	10	Week 6		Monday	March	24	Week 12	
Tuesday	Feb	11	Week 6		Tuesday	March	25	Week 12	
Wednesday	Feb	12	Week 6		Wednesday	March	26	Week 12	
Thursday	Feb	13	Week 6		Thursday	March	27	Week 12	
Friday	Feb	14	Week 6	MT Meeting and Evaluation Due	Friday	March	28	Week 12	
Saturday	Feb	15	Week 6		Saturday	March	29	Week 12	
Sunday	Feb	16	Week 6		Sunday	March	30	Week 12	
NOTES:					Monday	March	31	Week 13	
					Tuesday	April	1	Week 13	
					Wednesday	April	2	Week 13	
					Thursday	April	3	Week 13	
					Friday	April	4	Week 13	Final Evaluation Due
					Saturday	April	5	Week 13	
					Final Evaluation is Due upon Completion of Practicum. Must be signed in IPT by both Field Instructor and Student.				